

SAAL-ZAC

S: January 11, 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Nominations for the David Packard Excellence in Acquisition Award

Nominations are requested for the David Packard Excellence in Acquisition Award for contributions completed in calendar year 2001. This award recognizes civilian and/or military organizations, groups or teams that have demonstrated superior accomplishments significantly contributing to best defense acquisition practices.

Nominations must specify an award category appropriate for the achievement. Award categories include: Program Management; Information Technology; Contracting (includes Construction); Purchasing; Industrial Property Management; Systems Planning, Research, Development and Engineering; Test and Evaluation; Manufacturing, Production and Quality Assurance; Acquisition Logistics; Business, Cost Estimating and Financial Management; and Auditing. Award categories will be used to assist in the evaluation of the nominations. Nominations may be submitted under more than one category. However, please specify the most appropriate category. *No more than one nomination in each category shall be submitted by the same organization and/or addressee.*

Nominations should be forwarded through command channels to the Acquisition Career Management Office, ATTN: SAAL-ZAC (Ms. Kohler), 2511 Jefferson Davis Highway, Arlington, VA 22202-3911, Fax: (703) 604-8178. Nominations should be submitted no later than **January 11, 2002**. The criteria for nomination/selection and nomination format are enclosed.

The point of contact for this action is Ms. Heather Kohler, DSN: 664-7024 or (703) 604-7024, E-mail: heather.kohler@saalt.army.mil.

FRANK C. DAVIS
Colonel, USA
Deputy Director
Acquisition Career Management

Enclosures

**David Packard Excellence in Acquisition Award
Nomination Format**

GENERAL INFORMATION:

Organization: (Please state group title, office title, or activity)

Address:

Point of contact: *(Please provide name, phone number and email)

Name, grade and position title of individual(s) nominated.

BASIS FOR NOMINATION:

AWARD CATEGORY: (Self-explanatory)

SUMMARY: (Briefly describe the accomplishment(s); supporting documentation may be included, e.g., charts, statistical data, etc.)

CRITERIA:

REDUCTION OF LIFE CYCLE COSTS: (Include such factors as achieving best value for the government; balancing the risk of fraud, waste or abuse against the cost of preventative measures; balancing the benefits of the nation's socio-economic policies with the cost of government-unique requirements on sellers.)

BEST VALUE FOR THE GOVERNMENT: (Include such factors as managing risk in acquisition and procurement; meeting warfighter/peacekeeper needs faster, better, cheaper; shortening acquisition leadtime; anticipating change instead of reacting to it.)

INTEGRATING DEFENSE WITH THE COMMERCIAL BASE AND PRACTICES:
(Examples include strengthening the joint commercial and defense industrial base; integrating commercially available technology into military systems; maintaining technological superiority; combining best practices of world class customers and suppliers; partnering within DoD and industry.)

PROMOTING CONTINUOUS IMPROVEMENT OF THE ACQUISITION PROCESS:
(Examples include simplifying the acquisition process; facilitating people in the acquisition workforce in doing their jobs; training and educating a professional acquisition workforce; providing incentives for acquisition personnel to innovate and to manage risk; evidencing trust in the professionalism of the workforce by empowering and encouraging them; ensuring that every step in the acquisition process adds value; reengineering the acquisition system, process by process; measuring progress (metrics) toward acquisition system enhancements.)

ACCOMPLISHING SPECIFIC GOALS ASSOCIATED WITH ACQUISITION REFORM

INITIATIVES: (Examples include legislation; specifications and standards; oversight and review; automated acquisition information; electronic data interchange; contract administration; purchase cards; procurement process reform, Integrated Product/Process Teams (IPTs), IPPD; others (as may from time to time be identified in connection with working group charters, Defense Manufacturing council, Defense Science Board, Roles and Missions Commission, legislative and regulatory initiatives, etc.)

OTHERS AS IDENTIFIED BY A DoD COMPONENT ACQUISITION EXECUTIVE

NOTE: (NOT TO EXCEED TWO 8-1/2" x11" TYPEWRITTEN PAGES, WITH TYPE FONT NO SMALLER THAN 10 PITCH)